

**RESOLUTION TO AUTHORIZE A SPECIAL COMMITTEE  
JANUARY, 10, 2007**

**I move approval of a resolution that the Board authorize the establishment of a Private Drive Fire Safety Committee to fulfill the purpose and scope as outlined in the following charter.**

**Charter for the Private Drive Fire Safety Committee**

**Purpose**

The Foundation has the responsibility for maintaining the private drives within the community. The purpose of the Private Drive Safety Committee is to advise the board on matters related to enhancing life safety and protecting both Foundation and private property accessed through the private drives.

**Leadership**

The chair shall be a member of the Board, supported by the Foundation Community Manager.

**Membership**

Membership shall include the Foundation Treasurer, one member of the Fire District and one member of the Fire District Board, one member of the Water and Sanitation District board, one member of the ARC and two ad hoc community residents selected by the chair and communicated to the Board.

**Meetings**

Meetings will be held at the discretion of the chair.

**Budget**

A budget, if needed, will be negotiated and approved during the annual budget process.

**Operating Agreements**

Operating agreements will be determined by the committee and maintained by the chair.

**2007 Outcomes**

By the end of Q1, a team will have been formed and a review of all private drives conducted with the Fire Department.

By the end of Q2, a categorization of drives will have been completed and drives slotted into:

- (a) private drives with reasonable potential for enhancement and,
- (b) private drives that present a higher degree of difficulty.

By the end of Q3, a list of enhancement options for drives (a), a review of those options with the ARC, a cost estimate of those options and presentation of the options and the cost, to both the Finance Committee and the Board.

By the end of Q4, both the Fire District and the GWS&D will have been engaged regarding the needs for drives in (b) and a list of enhancement options for drives (b) created. A review of those options with the ARC and a cost estimate of those options will also have been completed.

By the end of Q4, a resolution on beginning what is anticipated to be multi year funding will have been introduced to the board for inclusion in the 2008 budget.