

## **MANAGER'S REPORT – June 2008**

### **ADMINISTRATION**

- I received the tennis and swim team insurance. Right now the swim team has 42 swimmers, down from 60 plus last year. They are working on trying to increase numbers.
- The parcel survey for Vista is complete.
- I have had 8 calls on the Xcel poles. One more to work on, but everyone else seems satisfied.
- I am meeting with Jason on the Meadow Music on June 17<sup>th</sup>. All is proceeding as planned with this event.
- We are finalizing all July 4 plans. I have 12 pages of detailed instructions and set ups. The only glitch is I do not have anyone as of today to run the children's games. Still waiting to hear from swim team if they will do this as they have the past few years. If not, I will have to forgo this part of the event unless a volunteer comes forth next week.
- The cable manual has been rewritten. It is very complicated to place a message on channel 8 – took us a while to boil it down to plain English.
- The draft audit came in and no discrepancies were noted. Hopefully I will get a final on Monday for distribution.
- We are very busy with resident inquiries, resident ARC contacts and covenants. Just that time of year.
- I have a draft of an RFP for trash I will [present to Finance for approval on Tuesday evening.

### **MAINTENANCE**

- Pools are open – Jim and Chris were up here last weekend fixing the ignition switch on the Vista heater. All looks good as of 3:41 Friday afternoon.
- The heat exchanger is ordered. Jim spent time this past week welding on the heater reinforcing the repair.
- All mailboxes have been repaired.
- All signs have been repainted or touched up.
- The chainsaw safety class has been taught by Jim to all of our new seasonal workers.
- Tennis courts have been repaired. Vista is in desperate need of resurfacing.
- Pool fences have been repaired.
- Weed booklet has been delivered.
- The shop was cleaned and set up for the seedling sale.

### **OPEN SPACE**

- Letters were sent to residents that have property adjacent to the shaded fuel break and dwarf mistletoe tree removal areas in May to inform them of the upcoming work.

- Contracts have been signed and approved for Open Space work. Work will begin in dwarf mistletoe area the week of June 9, 2008.
- Follow up with residents adjacent to the “Forest Health Thinning” area to review project expansion has occurred. No complaints have been voiced. Work began in the shaded fuel break area on Monday, June, 2 2008.
- Landscape cleanup is complete, maintenance will continue throughout the summer.
- Dying and dead roadside trees on contract have been removed. We still have a few more days of work to finish up.
- Streamside assessment work is underway. The citizen science portion was approved and resident participation has been good.
- A ponderosa pine tree has been planted on the Open Space west of 1288 Pomegranate Drive. This was done in response to un-approved cutting of trees on Open Space.
- Annual trail maintenance has begun and will continue until all trails are complete.
- Curbside chipping is scheduled to occur the week of June 16, 2008.