

MANAGER'S REPORT – FEBRUARY 2008

ADMINISTRATION

- Carol and I met with the new Aquatics Director, Brent Bergstedt to start summer programming. He will also be the swim team coach. We anticipate a slight reduction in pool hours (and costs) due to usage figures. This will occur mainly in the evening hours between 6 and 8 pm, although we will keep some evenings open for swimming on a schedule.
- The issues and resolutions data base for 2007 has been completed.
- Karen, Carol and I completed all of the plat and deed research for Scott Albertson on the private drive access issue. The letters have been sent to the County, no word yet. We also completed research on all of the empty lots and access to these future home.
- The directory was delivered and we only received 3 calls on this. Several people did not turn in sheets as they had thought or made error in writing down their numbers. Corrections will be printed in the Genescene.
- The Annual Corporate report has been filed with the Secretary of State.
- Carol and I completed the workers compensation audit and the report to exclude seasonal employees from unemployment taxes. The hard part is figuring out the government forms.
- The notice of address of the Foundation has been filed at the County per the new state law. They were more confused that we were and kept asking us to consult our attorney. Funny, that's exactly why we were filing this!
- The end of year financials should be in my hands next week.
- I am still following up on the D & O insurance bids. No word yet.

MAINTENANCE

- All 3 new doors are installed and look nice.
- The kitchen will be worked on the week of Feb. 11. Supplies have been ordered.
- All OSHA forms have been completed for 2007.
- The safety audit is complete and we are working on several minor items.
- New replacement bird house boxes were built as a joint admin/maintenance/open space project. Jim did a great job getting us all organized and hammering away.
- Bids are being procured for summer pool covers, pool pump and possible tennis court resurfacing. This will not be a full overlay as originally scheduled, but just a maintenance and band aid approach.
- Jim has been working with me on operating and capital costs for all facilities. We have very detailed records, but it takes some digging and time to work though all of these. These costs will be given to the Vision Committee and consultant for use in determining current and future needs.
- We have had little plowing, but the few times we have plowed this past month we have noticed fewer parked vehicles on the private drives. We have made some

calls and placed some notices on windshields to get attention to the issue and it seems to be working better.

OPEN SPACE

2008 Open Space Work Preparation

- The 2008 Open Space Managers Report was reviewed by the GEM committee and Board of Directors.
- A copy of the Open Space Managers Report is available on line at http://www.geneseefoundation.org/geneseEco/reports/2008_OS_mgrs_report_BOD.pdf and at the Vista Clubhouse for review.
- Mountain Pine Beetle management has been added to the Open Space Managers Report and will be discussed at the February 12th GEM meeting.

Weed Brochure Printing

- The “Weed Control Handbook for homeowners” currently being printed.
- Weed cards and coloring will take place February 27th 2008. Distribution will occur in the spring.

Trail Map Printing

- 2008 Genesee Trail map printing will occur in February.

Dwarf Mistletoe

- The 2008 Dwarf Mistletoe Management has been marked. Approximately 60 trees have been marked for removal and 10 for pruning.
- Letters informing adjacent residents of the proposed Dwarf Mistletoe management was mailed on January 28th 2008.
- Bid requests will be sent to tree removal contractors by February 13th 2008.
- A dwarf mistletoe article, dwarf mistletoe tree geocache article, color pictures and a color map of known dwarf mistletoe locations has been submitted to the Genescene editors for the March Genescene.

Aspen Regeneration

- Bid requests will be sent to tree removal contractors by February 13th 2008.

Forest Health Thinning

- Letters were sent to adjacent residents informing them of the proposed Open Space management on January 29th 2008.
- Tree marking will be complete by February 8th 2008.
- Bid requests will be sent to tree removal contractors by February 13th 2008.

Shaded Fuel Break Tree Removal

- Letters were sent to adjacent residents informing them of the proposed Open Space management on January 29th 2008.
- Bid requests will be sent to tree removal contractors by February 13th 2008.

Streamside Assessment

- Bid requests were sent to foresters on February 5th 2008.

Meadow Restoration

- Letters were sent to adjacent residents informing them of the proposed Open Space management on January 29th 2008.
- Bid requests will be sent to tree removal contractors by February 13th 2008.

Erosion Control

- Work on Ridge has been delayed due to weather. Status requested from Jefferson County Construction Manager.
- Bids will be requested for the Open Space erosion areas this month.