

POLICY:

ELECTION POLICY

1. Secret Ballot Voting Process

- (A) By Absentee Ballots:** Owners of record voting by absentee ballot must record their vote on the absentee ballots mailed to all lot owners. The ballot must be placed in the “privacy envelope” provided. After sealing the “privacy envelope,” each of the property owners of record must sign, date, and indicate address, filing, and lot on the outside of the “privacy envelope” in the space provided. The ballot must be received in the Foundation office either by mail or by delivering it in person no later than 6:00 p.m. on Election Day.
- (B) In Person on Election Day:** Record owners wishing to vote in person should follow the above absentee procedures and place the sealed “privacy envelope” in the Foundation ballot box between the hours of 7:00 a.m. to 6:00 p.m. on Election Day.
- (C) By Executing a Proxy:** Record owners wishing to vote by proxy and allow a designated person to cast their ballots should fill out an official proxy form. Proxy holders shall vote their proxies between the hours of 7:00 a.m. to 6:00 p.m. on Election Day.

2. Counting of Ballots

The day following Election Day, ballots are opened and privacy envelopes removed by paid independent personnel from the Foundation accounting firm. Assistance in verification of signatures and actual counting of ballots is provided by a Board appointed Election Committee and by staff.

3. Announcement of Results

Election results will be posted at the Foundation office and on the website by 4:00 p.m. the day following Election Day.

APPROVED BY: Board of Directors
SUPERCEDES: None
APPLICABILITY: All annual elections
APPROVAL DATE: August 10, 2005
REVIEWED DATE: January 13, 2010
EFFECTIVE DATE: August 10, 2005
REVIEW DATE: 2015 (5 years)