

**GENESEE FOUNDATION  
BOARD MINUTES  
November 30, 2005**

The Genesee Foundation Board of Directors met on Wednesday, November 30, 2005 at the Vista Club House. 2005 Board President Lynn Bartsch called the meeting to order at 6:30 p.m.

**ATTENDING:**

Barbara Actor	Anne Sherwood
Gary Anderson	John Siegesmund
Lynn Bartsch	William Stanton
Gary McKay	

**RESIDENT COMMENT**

No comment at this time.

**APPROVAL OF MINUTES**

Anne Sherwood moved approval of the November 2, 2005 Board regular meeting minutes. The motion was seconded by Barbara Actor and unanimously approved.

**CORRESPONDENCE**

Anne Sherwood reported on the following communiqués to the Board:

- Response to letter from Wallace Zellmer regarding the assessment increase.
- Response to individual seeking employment.
- Acknowledgement of emails from Galen Knickel regarding Channel 8.

**ELECTION OF 2006 OFFICERS**

Following a motion by Anne Sherwood and a second by Barbara Actor, Lynn Bartsch was unanimously elected President.

Following a motion by John Siegesmund and a second by Barbara Actor, Gary Anderson was unanimously elected Treasurer.

Following a motion by Gary Anderson and a second by Lynn Bartsch, Anne Sherwood was unanimously elected Secretary.

Following a motion by John Siegesmund and a second by Gary McKay, Barbara Actor was unanimously elected Vice President.

**COMMITTEE GUIDELINES**

Anne Sherwood presented a General Guidelines for All Committees document outlining guiding principles, purpose, authority, categories, membership qualifications, responsibilities, composition, budget, meetings, reporting, ethics, and confidentiality. The document was created to establish a clear policy regarding the creation, structure, and expectations of committees. It relates to the Bylaws, Article VII, Section 2, which states that "the Foundation shall also be served by such committees and task forces, performing such functions as shall, from time to time, be assigned by the Board. Such committees and task forces shall derive their authority from, and shall be responsible to, the Board."

Following initial discussion regarding the need for committee guidelines, Gary Anderson moved adoption of the General Guidelines or all Committees. The motion was seconded by John Siegesmund. Following further discussion and recommended changes to the document, the Guidelines were unanimously adopted as revised. (See attached)

## **COMMITTEE CHAIR APPOINTMENTS**

### Standing Committees:

- Communications: Barbara Actor
- Election: Lynn Bartsch
- Finance: Gary Anderson
- GEM/Forestry: To be determined

### Special Committees:

- Technology: Gary McKay
- Community Survey: John Siegesmund
- New Resident Orientation: Barbara Actor/Anne Sherwood

## **BOARD LIAISON APPOINTMENTS:**

- ARC/Covenants: Barbara Actor
- Community Preservation/Land Development: John Siegesmund
- Genesee Fire Protection District: Lynn Bartsch
- Genesee Water & Sanitation District: Bim Stanton
- Governance: Anne Sherwood/John Siegesmund
- Inter-Board: Gary McKay
- Legal: John Siegesmund
- Management: Lynn Bartsch/Anne Sherwood
- Social/Recreation: Barbara Actor/ Gary McKay – weight room

## **MANAGERS REPORT**

Carla Andrews presented two 2006 contracts for Board approval:

Bim Stanton moved adoption of the 2006 Agreement for Extra Duty Enforcement Services. The motion was seconded by John Siegesmund and unanimously approved.

Anne Sherwood moved adoption of the 2006 EDS Trash and Recycling Agreement. The motion was seconded by John Siegesmund and unanimously approved.

Carla Andrews updated the Board on RFP responses from insurance brokers. Two proposals have been received; a third is expected. Policy renewal date is March 2006.

## **OLD BUSINESS**

ARC Volunteer Appointments: Anne Sherwood moved that the two incumbents, George Kane and Diane Wein, be reappointed to the serve on the ARC. The motion was seconded by Gary Anderson and unanimously approved.

Old business items deferred to the January meeting:

- Morgan Stanley corporate resolutions
- Request for CARE Tower support
- Annexation Policy
- Mistletoe update

### **NEW BUSINESS**

2006 Board Meeting Schedule: By consensus, it was agreed that Board meetings continue to be held at 6:30 p.m. on the second Wednesday of the month.

2006 Board Goals: Deferred to January meeting.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:15 p.m.

Anne Sherwood, Board Secretary